



NACC Scottish Regional Meeting – Friday 28<sup>th</sup> January 2011, Airdrie

Trattoria Guidi, 122-126 Deedes Street, Airdrie, ML6 9AF

**BUSINESS MEETING AGENDA:**

1. Present
2. Apologies
3. Minutes from 1/09/2010
4. Matters Arising
5. Competitions
6. National Executive Update
7. Confirmation of Future Dates / Venues
8. Round the Region
9. A.O.C.B.

## **NACC Scottish Regional Meeting, 1<sup>st</sup> September 2010, Catering & Cleaning Services, Glenrothes, Fife**

### **Welcome**

Gary Nicholl welcomed members and guest to the meeting. Gary informed the members as of this week Lorna Muir, Deputy Chair is not able to commit to the voluntary position due to increasing demands of her job. Gary has been sitting as chair since the AGM last December, the Scottish Region now running with one elected office bearer.

### **1 Present**

Margaret McLaren	West Lothian College
Gary Nicholl	Hobart UK
Stephen Scragg	BGL Reiber
Muriel Mackaveney	Supply Direct
Shona Strachan	Fife Council
Fiona McLaren	Bield Housing Association Limited
Joyce Gordon	East Lothian Council
Brian La Crombe	Apetito
David Clark	Wiltshire Farm Foods (invited guest)
Fiona Henderson	Nestle Professional
Julie Anderson	Renfrewshire Council
Bill Kennedy	Tayside Contracts
Alan Cumming	E & R Moffat

### **2 Apologies**

Robert Beveridge	Thermobox UK
Angus Thomson	Fife Council
Paul Maguire	Falcon
Laura Robertson	The Nutrition Training Company
Mark Ellis	Metal Craft Industries UK
Senga Currie	Seasons Health Care
Bruce Geary	Clackmannanshire Council
David Nesbit	Scomac
Derek Johnson	NACC Chair
Stuart Campbell	Gram Refrigeration

### 3 Minutes of Previous Meeting

Minutes were approved, proposed by Stephen Scragg and seconded by Gary Nicholl.

### 4 Matters Arising

Discussion regarding what is discussed at “ Round the Region” part of the meetings and to what extent is scribed when minutes are taken. Group agreed each member is to inform what is to be documented, where possible members to submit this information when in attendance at meetings.

### 5 Scottish Region Development and Membership Growth

Gary asked members to think about nominating themselves for the voluntary positions of Chair, Deputy Chair and Secretary. The AGM is in December, can nominations please be submitted by the beginning of December.

The members discussed the best approach to develop and increase membership. This may have to be secondary, as primarily the group felt it more appropriate to put time, commitment and focus on how best to manage the Scottish Region. To assist with the management of the meetings, the members agreed the venue and meeting organiser/sponsor for the hospitality:

#### Meetings 2011

Date	Organiser / Hospitality	Venue	Subject/Guest Speaker
March time	Bill Kennedy	Dundee/Tayside	to be agreed
June time	Brian La Crombe	West Lothian College	to be agreed
September time	Julie Anderson	Renfrewshire/NHS	to be agreed
December time	Stephen Scragg	Airdrie	to be agreed

**List of Topics - Subject/Guest Speaker** this to be agreed at the next regional meeting.

Nutritionist

Cooking Presentation

Packaging

Sustainability

Supplier

### 6 Competitions

**Care Cook Competition 2010** Winner will receive prize at the Dinner Dance and Awards Ceremony.

**Marketing Award** Gary Conway representing Tayside Contracts was not short listed for this award. The members acknowledged the hard work and voiced their disappointment hearing this news.

#### Community Meals Week

11<sup>th</sup> – 17<sup>th</sup> October 2010

#### Care Cook Competition 2011

Margaret McLaren will take lead role in the Scottish Region Care Cook Off Competition. As there is quite a bit of work involved a request was made to members for assistance; Shona Strachan and Fiona McLaren indicated they would be happy to give some help.

## **7. Financial Update**

At present the Scottish Region has around £1,450.

## **8. National Executive Update**

New Treasurer was elected; Rodger Bayliss will take over from Ellen Clayton soon after the AGM in September.

Karen Oliver retained the executive office bearer's position of Deputy Chair.

Executive will work with regions to assist with membership retention and growth.

## **9. Annual Conference**

NACC Annual Conference is from 15<sup>th</sup> – 17<sup>th</sup> September; remind members this year's conference will incorporate the Healthcare Caterers International Symposium. Conference having the usual format, firsts evening 'Best of British' event, second evening Dinner Dance and Awards. Places are still available.

## **10. Round the Regions**

### **Renfrewshire Council – Julie Anderson**

There has been an additional 3 day care services added to the provision, overall there are 5,000 meals, these provide twice a day over a 7 day period by the Community Meals Service.

### **East Lothian Council – Joyce Gordon**

New ICT system has been installed; there is a high number of tasks outstanding from this as it is more task orientated. Joyce is confident this will reduce in time and the management of the package will become easier and the referrals more manageable. Continuous of Domiciliary Care service, future remains very uncertain.

### **Fife Council – Shona Strachan**

Meals provision, £3.03 for two coursed. The meals service numbers have consistently reduced over the years; seventeen years ago there were 1,700 meals a day produced this year it is currently at 700 meals a day. Efforts to make operational savings, the provision are catered from 5 sites down to 4; and a vehicle has been removed from the service to make it as cost effective as possible.

The council have removed the Shopping Service. Work is currently underway to phase catering and cleaning processes.

### **BGL Rieber – Stephen Scragg**

Development of new polystyrene boxes (orange), black, this has the same format as Rieber Boxes. Also, a new product that can slide into the transportation box, this has the capacity to be chilled or heated to help maintain required minimum temperatures of chilled and heated foods for transportation.

### **E & R Moffat – Alan Cumming**

Alan informed the group of their new product, they have installed re-gen ovens into vans, this specifically for use for the provision of Meals on Wheels services.

### **Bield Housing Association Limited – Fiona McLaren**

Fiona is relatively new to the association; her recent employment was with school meals. At the moment the Association are looking to centralise purchasing, main priority is food procurement. Food purchases amount to over £1,000,000 per annum and at present there are 54 sites across Scotland buy from individual suppliers and it is not cost effective.

### **Tayside Contracts – Bill Kennedy**

Tayside Contracts have a state of the art facility providing Schools and Welfare Services lunches and teas, 365 days a year. Menus are nutritionally screened, this using the Safron package, this assists with

procurement of commodities maintaining cost effectiveness. Bill informs the members of the continuous increase in uptake for the Lunch Club provision.

**Nestle – Fiona Henderson**

Fiona primarily works in Scotland within the Education and Healthcare sectors. Nestle have a range of products including coffee and biscuits. Nestle buy coco that is produced sustainably; they are also involved with the Rain Forrester Alliance.

**West Lothian College – Margaret McLaren**

Margaret has a new job within the college, as of today she is the Education into Enterprise Project Coordinator. The main aim of the project is to match HNC students into work placements specific to their subject, whether it is Engineering, Multi Media or Events Management; these placements are project based bringing benefits to the operations of the placement provider. This project is in partnership with 4 other colleges, the University of Abertay and in collaboration with the Scottish Chamber of Commerce.

**Hobart UK – Gary Nicholl**

As we know the Scottish Offices were recently closed, the Scottish Region has been centralised to improve efficiency and will not effect the sales operation. Launched new combination oven, improved energy efficiency with 30 – 50% reduction; increase capacity due to the ability to change the shelf runners. Gary is involved in environmental projects within the company, specifically food waste management systems. Legislation relating to this is the Waste Regulations 2012 and governance under DEFRA.

**11. A. O. C. B.**

Thanks to Angus for the venue and hospitality for today's meeting.

Members again, open the invite to the NACC chair Derek Johnson to attend one of the Scottish Region's quarterly meetings.

**12. Date of Next Meeting**

Friday 28<sup>th</sup> January 2011, Guidi's Restaurant , Airdrie (Robert Beveridge)